

Article I: NAME OF ORGANIZATION

The name of the organization shall be Cascade Pygmy Goat Association.

Article II: PURPOSE OF THE ORGANIZATION

The Cascade Pygmy Goat Association serves its members through promotion and perpetuation of the pygmy goat in accordance rules, procedures and standards published by the National Pygmy Goat Association.

This mission is accomplished through three primary activities:

1. Reaching out to the general public with shows, exhibits and educational programs.
2. Reaching within our organization to support and assist its members in herd, hobby, and business development.
3. Reaching across to support and collaborate with other organizations pursuing similar goals.

Article III: MEMBERSHIP

1. Classes of membership

The classes of membership in the Cascade Pygmy Goat Association shall be as follows:

- a. Individual membership: Any individual over the age of 18 qualifies to apply for an individual membership. An individual member who has paid membership dues in accordance with established deadlines is entitled to one vote.
- b. Family membership: Two or more adults living in the same household may apply for a family membership. A family membership unit current in the payment of membership dues is entitled to two votes. Should the number of adults living in the same household become less than two, a family membership shall immediately revert to an individual membership with one vote.
- c. Youth membership: A youth under the age of 18 may apply for a youth membership. Youth members are entitled to the same amenities as other members, but may not vote.

d. Lifetime membership: Lifetime membership may be awarded by a quorum of voting members present at any regularly scheduled meeting of the organization. Lifetime membership is an individual membership with one vote.

2. Fees and dues

a. Memberships remain in effect for the duration of the calendar year in which they are paid unless such membership has been revoked or otherwise modified through the organization's established rules and procedures.

b. Membership dues must be paid by January 31 of each year to prevent any lapse in membership.

c. If payment of dues is not received by the organization's treasurer prior to January 31 of any year, membership shall be considered lapsed and all rights and privileges of that member shall be suspended pending payment.

d. Reinstatement of voting privileges shall be restored 30 days after payment if membership has previously lapsed.

3. Rights and Responsibilities of Members

a. Each membership unit has the right to access any amenities offered by the organization. However, publication and distribution of such amenities shall be at the discretion of the organization and access will be the responsibility of the member.

b. All members are obligated to support and uphold the Cascade Pygmy Goat Association and its membership in as much as it pertains to the stated goals and purposes of the organization.

4. Revocation or suspension of membership: Membership of an individual or family may be revoked or suspended if a member's association with the club has proven to be significantly detrimental to either party. Revocation or suspension must obtain a two-thirds majority vote at a regularly scheduled membership meeting where the proposal has been published and distributed with the meeting's agenda at least two weeks prior.

Article IV: OFFICERS

1. Qualification of Officers

To qualify for nomination or holding of office, an individual must maintain the following minimal qualifications.

- a. Membership for a minimum of one year prior to nomination.
- b. Attend a minimum of 50% of club sponsored functions during the year prior to nomination, and commit to maintaining this minimum standard during the term of office.

2. Number and Term

- a. The term of officers shall be two years. President and Treasurer shall begin terms in odd years. Vice President and Secretary shall begin terms in even years.
- b. The offices shall be President, Vice President, Secretary and Treasurer.

3. Election of Officers

- a. Officers may be nominated additional terms, but may not serve more than two consecutive terms in the same position.
- b. Members already in office may be nominated for another position if a resignation has previously been submitted and accepted by the board of directors.
- c. Officers shall be elected at the membership shall be held in January of each year.
- d. Nominations for the election of club officers shall be submitted to the secretary no later than November 15 of each year. Such nominations may be made via electronic or regular mail. Nominees must accept or reject the nomination no later than November 30th of that year. Existing officers may be nominated for an alternate office, but shall remain in office until the end of the year. If an existing officer is elected to another position, the board of directors shall appoint a replacement to serve the remainder of the previous term. At such time as the nominations are completed, a numbered ballot shall be prepared by the secretary, including only those positions open for voting. This ballot shall be distributed, one to each eligible vote holder, at the annual Christmas event, and via regular mail to those not in attendance no later than December 31 of each year.

Ballots shall be submitted to the secretary by regular mail or in person no later than the close of the annual membership meeting in January. Ballots shall be counted and compared to a roster of official ballots by two or more officers, and results shall be announced via electronic mail and the club website on the following day.

4. President: The president shall plan and oversee the general membership meetings and the meetings of the executive committee. The president shall be a member of the executive committee and is an ex facto member of all other committees.

5. Vice President: In absence of the president, the vice-president shall plan and oversee the general membership meetings and the meetings of the executive committee. The vice president shall be a member of the executive committee and at least one other standing committee.

6. Secretary: The secretary shall perform the clerical and administrative duties of the organization as needed and to include compilation and publication of minutes from general and special membership meetings, and the administration of elections. The secretary shall be a member of the executive committee and at least one other standing committee.

7. Treasurer: Shall perform a general report of income and expenses each quarter and an annual report at the final general membership meeting of the year. Treasurer shall be a signer on any financial accounts, issuing checks for budgeted expenditures as needed. Expenditures outside the general guidelines of the established budget must be pre-approved by the responsible committee. The treasurer shall be a member of the executive committee and at least one other standing committee.

8. Resigning of Officers. An officer may elect to leave the remainder of their respective term unserved. In the event of a resignation, a replacement shall be assigned by the board of directors within ten (10) days to finish the remainder of that term. If the vacancy cannot be filled within 10 days, the responsibilities of that office shall be distributed to the existing officers until such vacancy is filled.

Other Official Positions:

The following membership roles are considered officials of the organization. These positions are filled through appointment by the board of directors.

1. Newsletter Editor
2. Webmaster
3. Other temporary or permanent positions as deemed necessary

Article V: MEETINGS

1. An annual meeting of the board of directors shall be held following elections in January of each year. This meeting shall include the transfer of accounts, auditing and organizational details as necessary.

2. An annual meeting of the organization membership shall be held each January. This meeting shall

include voting for the replacement of officers who have completed their respective terms and the performance of annual reports

3. Other meetings may be scheduled as needed.

4. Quorums: A quorum at a special meeting shall be established by the attendance of one-quarter of the current membership, including a simple majority of the acting officers. A quorum at a regularly scheduled meeting shall consist of a simple majority of the members present at the meeting.

5. Business: New business to be discussed at a regularly scheduled meeting should be submitted to the president no later than two weeks prior to that meeting. An agenda for each general meeting shall be prepared and distributed via electronic mail and the club website by the organization secretary at least one week prior to the meeting. Additional business may be included at the discretion of the club president.

Article VI: COMMITTEES

Committees are established to organize and oversee club business more specific than may be discussed in a general membership meeting. Committees report income and expenditures at each regular membership meeting.

Committee Chairs: Committee chairs are appointed at the first meeting of each committee, from the members of that committee. The committee chair is responsible to oversee the expenditures and general activities of the committee, keeping these activities within a pre-established budget or approaching the board of directors for approval of additional funds if necessary.

1. Standing committees

a. Executive committee: Reaching across to support and collaborate with other organizations pursuing similar goals. Responsible to communicate and uphold the stated goals and mission of the organization and ensure these goals are carried out in accordance with these bylaw.

b. Show committee: Reaching out to the general public with shows, exhibits and educational programs. Establish and maintain procedures and policies for each show. A show secretary shall be appointed from within the show committee and is responsible to oversee the expenditures and general activities of that particular show.

c. Finance and marketing committee: Shall produce a written budget in November of each year, forecasting general income and expenditures for the following calendar year, allotting a specific amount to the activities of each committee. Such forecasts shall be generated from the income and expenses of the preceding two or more years, and shall report their findings to the respective

committees. Budgets prepared by the finance committee must be ratified by the board of directors.

2. Special committees.

a. Special committees may be appointed by the executive committee for the study and investigation of special problems as needed. Such committees shall serve until the completion of the work for which they were implemented.

Article VII: PARLIAMENTARY AUTHORITY

In all instances when they are applicable and not inconsistent with these bylaws and any other special rules the organization shall adopt, the rules contained in the current edition of Robert's Rules of Order shall govern this organization.

Article VIII: AMENDMENT OF BYLAWS

These bylaws may be amended by a two-thirds majority vote at a regularly scheduled membership meeting where the proposed amendment has been published and distributed with the meeting's agenda at least two weeks prior.